2016-2017 Annual Assessment Report Template

For instructions and guidelines visit our <u>website</u> or <u>contact us</u> for more help.

Please begin by selecting your program name in the drop down. If the program name is not listed, please enter it below:	
MA Government	
OR	
Question 1. Program Learning Outcomes	
Question 1: Program Learning Outcomes	
Q1.1. Which of the following Program Learning Outcomes (PLOs), Sac State Baccalaureate Learning Goals (BLGs), and emboldene Graduate Learning Goals (GLGs) did you assess? [Check all that apply]	ed
1. Critical Thinking	
2. Information Literacy	
☑ 3. Written Communication	
4. Oral Communication	
5. Quantitative Literacy	
6. Inquiry and Analysis	
7. Creative Thinking	
8. Reading	
9. Team Work	
10. Problem Solving	
11. Civic Knowledge and Engagement	
12. Intercultural Knowledge, Competency, and Perspectives	
13. Ethical Reasoning	
14. Foundations and Skills for Lifelong Learning	
15. Global Learning and Perspectives	
16. Integrative and Applied Learning	
17. Overall Competencies for GE Knowledge	
18. Overall Disciplinary Knowledge	
19. Professionalism	
20. Other, specify any assessed PLOs not included above:	
a.	
b.	
c.	

Q1.2.

Please provide more detailed background information about EACH PLO you checked above and other information including how your specific PLOs are **explicitly** linked to the Sac State **BLGs/GLGs**:

We have chosen three PLOs related to the University's Institutional Graduate Learning Goals. These include:
PLO 1: Students will demonstrate knowledge of theories and debates in at least one subfield in our program. These fields include International Relations, Political Theory, and California and its Political Environment.
PLO 3: Students will demonstrate an ability to effectively communicate concepts and arguments relating to Political Science
PLO 4: Students will demonstrate an ability to describe, integrate and analyze major controversies in the field of Political Science.
Q1.2.1. Do you have rubrics for your PLOs?
1. Yes, for all PLOs
2. Yes, but for some PLOs
3. No rubrics for PLOs
O 4. N/A
5. Other, specify:
Q1.3. Are your PLOs closely aligned with the mission of the university? 1. Yes 2. No 3. Don't know
Q1.4. Is your program externally accredited (other than through WASC Senior College and University Commission (WSCUC))? 1. Yes 2. No (skip to Q1.5) 3. Don't know (skip to Q1.5)
Q1.4.1. If the answer to Q1.4 is yes , are your PLOs closely aligned with the mission/goals/outcomes of the accreditation agency? O 1. Yes O 2. No O 3. Don't know
Q1.5. Did your program use the <i>Degree Qualification Profile</i> ("DQP", see http://degreeprofile.org) to develop your PLO(s)? 1. Yes 2. No, but I know what the DQP is 3. No, I don't know what the DQP is 4. Don't know
Q1.6. Did you use action verbs to make each PLO measurable?
1. Yes

O _{2. No}
3. Don't know
(Remember: Save your progress) Question 2: Standard of Performance for the Selected PLO
Q2.1.
Select OR type in ONE(1) PLO here as an example to illustrate how you conducted assessment (be sure you <i>checked the correct box</i> for this PLO in Q1.1):
Overall Disciplinary Knowledge
If your PLO is not listed , please enter it here :
Tryod Fee is not listed, please enter tenere.
Q2.1.1.
Please provide more background information about the specific PLO you've chosen in Q2.1.
Students must demonstrate comptency in one subfield on their Comprehensive exam. They must show knowledge of theories and debaes in that subfield.
Q2.2. Has the program developed or adopted explicit standards of performance for this PLO? 1. Yes
O _{2. No}
3. Don't know
○ 4. N/A
Q2.3.
Please provide the rubric(s) and standards of performance that you have developed for this PLO here or in the appendix.
We expect 75% of our students to score 2.5 or above on the rubric scaled from 1 to 4.
No file attached No file attached
Q2.4. PLO Stdrd Rubric Please indicate where you have published the PLO, the standard of performance, and the rubric that was used to measure the PLO:
1. In SOME course syllabi/assignments in the program that address the PLO
2. In ALL course syllabi/assignments in the program that address the PLO
3 In the student handbook/advising handbook

	4. In the university catalogue
	5. On the academic unit website or in newsletters
✓	✓ 6. In the assessment or program review reports, plans, resources, or activities
	7. In new course proposal forms in the department/college/university
	8. In the department/college/university's strategic plans and other planning documents
	9. In the department/college/university's budget plans and other resource allocation documents
	10. Other, specify:
Questior Selected	: Data Collection Methods and Evaluation of Data Quality for the LO
1. Yes 2. No (sl 3. Don't 4. N/A (sl Q3.1.1. How many as 1 Q3.2. Was the data 1. Yes 2. No (sl	ow (skip to Q6) to Q6) sment tools/methods/measures in total did you use to assess this PLO? pred/evaluated for this PLO? to Q6) ow (skip to Q6)
means were	
scored all e	ommittee score each comprehensive exam using a rubric developed for this purpose. We ms taken during the Fall and Spring Semester. Seven students were scored by the three ir committee.

(Remember: Save your progress)

Question 3A: Direct Measures (key assignments, projects, portfolios, etc.)

Q3.3.

Were direct measures (key assignments, projects, portfolios, course work, student tests, etc.) used to assess this PLO?

① 1. Yes							
2. No (skip to Q3.7)							
3. Don't know (skip to Q3.7)							
Q3.3.1. Which of the following direct measures (key assignments, pro [Check all that apply]	ojects, portfolios, course work, student tests, etc.) were used?						
1. Capstone project (e.g. theses, senior theses), courses	s or experiences						
2. Key assignments from required classes in the program							
2. Key assignments from required classes in the program 3. Key assignments from elective classes							
4. Classroom based performance assessment such as sir	mulations comprehensive exams or critiques						
5. External performance assessments such as internship							
6. E-Portfolios	s of other community based projects						
7. Other Portfolios							
8. Other, specify:							
8. Other, specify:							
Q3.3.2. Please provide the direct measure (key assignments, project data, THEN explain how it assesses the PLO: Below are examples of comprehensive exam questions. Studies	ts, portfolios, course work, student tests, etc.) you used to collect dents have three hours to answer each question.						
dynamics and discuss how well current theories can account explaining events and which have not? Some questions you current theories regarding political behavior or institutions acchanged in California or other states to the same extent? Yo offered. (Govt 281, 280, 250 and 270) How well do American political institutions function? On what institutions? For example, are problems being solved or madaddressed? Do certain types of political institutions function	e widely distrusted; the GOP base has gone mad; and so on. e? Are recent events and dynamics like the rise of Trump, eally that unexplainable by current theories? Pick one of these for it. Which theories or approaches have done well in might consider in answering these questions are: 1.) Can our count for the events we have seen recently? 2.) Have things but should include material from 2 of the 4 courses at criteria would you evaluate the functioning of political de worse? Are they democratic? Are important issues better than others? You might think about different states like legislatures, executives or the courts. You should include						
Attachment II rubric exam assessment 16-17.docx 14.19 KB	g						
14.17 KB	■ No file attached						
Q3.4. What tool was used to evaluate the data?							
1. No rubric is used to interpret the evidence (skip to Q 2. Used rubric developed/modified by the faculty who te							
3. Used rubric developed/modified by a group of faculty							
4. Used rubric pilot-tested and refined by a group of fact	ulty (skip to Q3.4.2.)						
5. The VALUE rubric(s) (skip to Q3.4.2.)							
6. Modified VALUE rubric(s) (skip to Q3.4.2.)							
7. Used other means (Answer Q3.4.1.)							
Q3.4.1. If you used other means, which of the following measures was	as used? [Check all that apply]						

https://mysacstate.sharepoint.com/sites/aa/programassessment/_layouts/15/Print.FormServ... 7/26/2017

1. National disciplinary exams or state/professional licensure exams (skip to Q3.4.4.)	
2. General knowledge and skills measures (e.g. CLA, ETS PP, etc.) (skip to Q3.4.4.)	
3. Other standardized knowledge and skill exams (e.g. ETC, GRE, etc.) (skip to Q3.4.4.)	
	1
4. Other, specify:	(skip to Q3.4.4.)
Q3.4.2.	
Was the rubric aligned directly and explicitly with the PLO ?	
1. Yes	
O 2. No	
3. Don't know	
○ 4. N/A	
02.42	
Q3.4.3. Was the direct measure (e.g. assignment, thesis, etc.) aligned directly and explicitly with the rubric	?
1. Yes	
O 2. No	
3. Don't know	
O 4. N/A	
Q3.4.4.	
Was the direct measure (e.g. assignment, thesis, etc.) aligned directly and explicitly with the PLO?	
1. Yes	
2. No	
3. Don't know	
O 4. N/A	
Q3.5. How many faculty members participated in planning the assessment data collection of the selected PL	O2
Three on each exam	0:
committee - six total.	
02.5.1	
Q3.5.1. How many faculty members participated in the evaluation of the assessment data for the selected PLC)?
Three on each exam committe	
Q3.5.2.	
If the data was evaluated by multiple scorers, was there a norming process (a procedure to make sure similarly)?	everyone was scoring
1. Yes	
O 2. No	
3. Don't know	
O 4. N/A	
Q3.6.	
How did you select the sample of student work (papers, projects, portfolios, etc.)?	

All students who took the exam in the fall and spring were scored.
Q3.6.1.
How did you decide how many samples of student work to review? Everyone who took the exam.
Everyone who took the exam.
Q3.6.2. How many students were in the class or program?
35
Q3.6.3. How many samples of student work did you evaluated?
All that took the exam.
Q3.6.4.
Was the sample size of student work for the direct measure adequate?
1. Yes
2. No
3. Don't know
(Remember: Save your progress)
Question 3B: Indirect Measures (surveys, focus groups, interviews, etc.)
Q3.7.
Were indirect measures used to assess the PLO?
1. Yes
② 2. No (skip to Q3.8)
3. Don't Know (skip to Q3.8)
Q3.7.1.
Which of the following indirect measures were used? [Check all that apply]
1. National student surveys (e.g. NSSE)
2. University conducted student surveys (e.g. OIR)

3. College/department/program student surveys or focus groups
4. Alumni surveys, focus groups, or interviews
5. Employer surveys, focus groups, or interviews
6. Advisory board surveys, focus groups, or interviews
7. Other, specify:
Q3.7.1.1.
Please explain and attach the indirect measure you used to collect data:
No file attached No file attached
No me attached
Q3.7.2.
If surveys were used, how was the sample size decided?
Q3.7.3. If surveys were used, how did you select your sample:
Q3.7.4.
If surveys were used, what was the response rate?
Question 3C: Other Measures (external benchmarking, licensing exams,
standardized tests, etc.)
Q3.8. Were external benchmarking data, such as licensing exams or standardized tests, used to assess the PLO?

in **Q2**.1:

O _{1. Yes}
2. No (skip to Q3.8.2)
3. Don't Know (skip to Q3.8.2)
Q3.8.1.
Which of the following measures was used? [Check all that apply]
1. National disciplinary exams or state/professional licensure exams 2. General knowledge and skills measures (e.g. CLA, ETS PP, etc.)
3. Other standardized knowledge and skill exams (e.g. ETC, GRE, etc.)
4. Other, specify:
Q3.8.2. Were other measures used to assess the PLO?
O 1. Yes
2. No (skip to Q4.1)
3. Don't know (skip to Q4.1)
Q3.8.3.
If other measures were used, please specify:
No file attached No file attached
(Remember: Save your progress)
Question 4: Data, Findings, and Conclusions
Q4.1.
Please provide simple tables and/or graphs to summarize the assessment data, findings, and conclusions for the selected PLO

Table 1: Scores on Comprehensive Ex	kam for Government Graduate	Students 2016/2107
PLO	Average (1-4)	Percent over 2.5
PLO1: Disciplinary Knowledge	3.1	85.7%
PLO 3: Communication	3.5	100.0%
PLO 4: Critical Thinking	2.9	71.4%
No file attached No file attached		
Q4.2. Are students doing well and meeting the performance of the selected PLO?	program standard? If not, how wi	Il the program work to improve student
No file attached No file attached		
Potential Published Page 14.3. For the selected PLO, the student perform 1. Exceeded expectation/standard 2. Met expectation/standard 3. Partially met expectation/standard 4. Did not meet expectation/standard 5. No expectation/standard has been 6. Don't know Question 4A: Alignment ar	rd d n specified	
Q4.4.	, and the second	ent tools/measures/methods directly align with th
PLO? 1. Yes	es,om an are unreferr assessing	e 1999, measures, methods directly diigh with the

3. Don't know					
Q4.5. Were all the assessment tools/measures/methods that were used good measures of the PLO? 1. Yes 2. No 3. Don't know					
Question 5: Use of Assessment Data (Clo	ising the	E LOOP)			
Q5.1. As a result of the assessment effort and based on prior feedback program (e.g. course structure, course content, or modification o 1. Yes 2. No (skip to Q5.2) 3. Don't know (skip to Q5.2)	from OAPA, f PLOs)?	do you antid	cipate <i>makir</i>	ng any chang	ges for youi
Q5.1.1. Please describe <i>what changes</i> you plan to make in your program	as a result o	of your asses	ssment of th	is PLO. Inclu	ude a
description of how you plan to assess the impact of these change	S.				
We have begun to meet with students as a group and talk about expectations for the exam. The Graduate Committee for the department has also discussed how we can better teach these skills in our individual courses. Q5.1.2. Do you have a plan to assess the <i>impact of the changes</i> that you anticipate making?					
O 1. Yes					
● 2. No					
3. Don't know					
5. DOLL KHOW					
Q5.2.	T				
Since your last assessment report, how have the assessment data from then been used so far?	1. Very Much	2. Quite a Bit	3. Some	4. Not at All	5. N/A
1. Improving specific courses	0	0	•	0	0
2. Modifying curriculum	0	0	0	•	0
3. Improving advising and mentoring	0	0	•	0	0
4. Revising learning outcomes/goals	0	0	•	0	0
5. Revising rubrics and/or expectations	0	0	•	0	0
6. Developing/updating assessment plan	0	0	•	0	0
7. Annual assessment reports	0	0		0	0
8. Program review)

	\circ	•	\circ	\circ	\circ
9. Prospective student and family information	0	0	0	•	0
10. Alumni communication	0	0	0	•	0
11. WSCUC accreditation (regional accreditation)	0	0	0	•	0
12. Program accreditation	0	0	0	•	0
13. External accountability reporting requirement	0	0	0	•	0
14. Trustee/Governing Board deliberations	0	0	0	•	0
15. Strategic planning	0	0	0	•	0
16. Institutional benchmarking	0	0	0	•	0
17. Academic policy development or modifications	0	0	0	•	0
18. Institutional improvement	0	0	0	•	0
19. Resource allocation and budgeting	0	0	0	•	0
20. New faculty hiring	0	•	0	0	0
21. Professional development for faculty and staff	0	0	•	0	0
22. Recruitment of new students	0	0	•	0	0
23. Other, specify:					

05.2.1.

Please provide a detailed example of how you used the assessment data above:

The new Institutional Graduate Learning Goals have just been put in place. Our department is also changing graduate coordinators. We expect to discuss the goals and rubrics we have been using to better conform to these new goals.

Q5.3. To what extent did you apply last year's feedback from the Office of Academic Program Assessment in the following areas?	1. Very Much	2. Quite a bit	3. Some	4. Not at All	5. N/A
Program Learning Outcomes	0	0	•	0	0
2. Standards of Performance	0	0	0	•	0
3. Measures	0	0	•	0	0
4. Rubrics	0	0	•	0	0
5. Alignment	0	0	•	0	0
6. Data Collection	0	0	0	•	0
7. Data Analysis and Presentation	0	0	0	•	0
8. Use of Assessment Data	0	0	0	•	0
9. Other, please specify:	0	0	0	•	0

Q5.3.1.

Please share with us an example of how you applied last year's feedback from the Office of Academic Program Assessment in any of the areas above:
We spent our time aligning our PLOs with the new graduate goals and thinking about how to implement
a new assessment plan.
(Remember: Save your progress)
Additional Assessment Activities
Q6.
Many academic units have collected assessment data on aspect of their program that are not related to the PLOs (i.e. impact of an advising center, etc.). If your program/academic unit has collected data on program elements, please briefly report you
results here:
No file attached No file attached
Q7.
What PLO(s) do you plan to assess next year? [Check all that apply]
1. Critical Thinking
2. Information Literacy
3. Written Communication
4. Oral Communication
5. Quantitative Literacy
6. Inquiry and Analysis
7. Creative Thinking
8. Reading
9. Team Work
10. Problem Solving
11. Civic Knowledge and Engagement
12. Intercultural Knowledge, Competency, and Perspectives
13. Ethical Reasoning
14. Foundations and Skills for Lifelong Learning
15. Global Learning and Perspectives
☐ 17. On the control of the control
☐ 17. Overall Competencies for GE Knowledge
18. Overall Disciplinary Knowledge
☐ 19. Professionalism

20. Other, specify any PLOs not included above:
a.
b.
c.
Q8. Please attach any additional files here:
■ No file attached ■ No
Q8.1. Have you attached any files to this form? If yes, please list every attached file here:
Program Information (Required)
Program:
(If you typed your program name at the beginning, please skip to Q10)
Q9. Program/Concentration Name: [ckin if program name appears above]
Program/Concentration Name: [skip if program name appears above] MA Government
040
Q10. Report Author(s):
Jim Cox
Q10.1.
Department Chair/Program Director:
Nancy Lapp
Q10.2.
Assessment Coordinator: Jim Cox
Q11. Department/Division/Program of Academic Unit
Government Court of Academic Office Court of A
Q12. College:
College of Social Sciences & Interdisciplinary Studies
Q13.
Total enrollment for Academic Unit during assessment semester (see Departmental Fact Book):
27

https://mysacstate.sharepoint.com/sites/aa/programassessment/_layouts/15/Print.FormServ... 7/26/2017

1. Undergraduate baccalaureate major
O 2. Credential
3. Master's Degree
4. Doctorate (Ph.D./Ed.D./Ed.S./D.P.T./etc.)
O 5. Other, specify:
Q15. Number of undergraduate degree programs the academic unit has?
3
Q15.1. List all the names:
Government, Government- International Relations, Government Journalism
Q15.2. How many concentrations appear on the diploma for this undergraduate program?
Q16. Number of master's degree programs the academic unit has?
Q16.1. List all the names: Government MA
GOVERNMENT WA
Q16.2. How many concentrations appear on the diploma for this master's program?
0
Q17. Number of credential programs the academic unit has?
Q17.1. List all the names:

Q18. Number of doctorate degree pro	ograms the	academic	unit has?					
Q18.1. List all the names:								
		I -	1 -	l .	I _	I .	_	_
When was your assessment plan	1. Before 2011-12	2. 2012-13	3. 2013-14	4. 2014-15	5. 2015-16	6. 2016-17	7. No Plan	8. Don't know
Q19. developed?	0	0	0	0	0	0	0	•
Q19.1. last updated?	0	0	0	0	0	•	0	\circ
Q19.2. (REQUIRED) Please obtain and attach your latest as	ssessment	plan:						
Attachment I Graduate Learning 33.79 KB	g Goals Rep	ort Govern	ment 201	7 .docx				
Q20. Has your program developed a curricul	lum map?							
1. Yes								
O 2. No								
3. Don't know								
Q20.1. Please obtain and attach your latest co	urriculum r	map:						
No file attached								
Q21.								
Has your program indicated in the curric	culum map v	where asse	ssment of	student le	earning oc	curs?		
1. Yes								
O 2. No								
3. Don't know								
Q22.	2							
Does your program have a capstone cla 1. Yes, indicate:	SS?							
2. No								
O 3. Don't know								
Q22.1. Does your program have any capstone	nroject?							
1. Yes	project?							
✓ I. Yes								

2. No

O 3. Don't know

(Remember: Save your progress)

ver. 5.15/17

Program Name: Government Masters Year: 2017

Graduate Learning Goals Report

The Graduate Learning Goals policy can be found at: http://www.csus.edu/acaf/academic%20resources/policies%20and%20procedures/15-16fs-115%20graduate%20learning%20goals.pdf

Curriculum Map							
Coursework	PLO 1 & 2	PLO 3	PLO 4	PLO 5	PLO 6	PLO 7	
Govt 200	Х	Х	Х	Х	Х		
Govt 280 and 270	X	X	X	X	X		
Govt 230 and 240	X	X	X	X	Х	Х	
Govt 210 and 219	X	X	X		Х		
Govt Electives	Х	X	Х	X	Х		
Govt 500	X	Х	Х	х			

Institutional	2	Assessment Plan				
Graduate	Graduate Program Learning Outcome (PLO)		Evidence	Action Plan		
Learning Goal		Direct	Indirect	Evaluation Parameters		
Disciplinary Knowledge	PLO 1: Students will demonstrate knowledge of theories and debates in at least one subfield in our program. These fields include International Relations, Political Theory, and California and its Political Environment. PLO 2: Students will also demonstrate knowledge of methods in Political Science.	Assignments in courses. Culminating experience	Alumni Survey	On-going, culminating experience, Follow up with Alumni	In progress	
Communication	PLO 3: Students will demonstrate an ability to effectively communicate concepts and arguments relating to Political Science.	Assignments in courses. Culminating experience	Alumni Survey Communication between instructors and Grad. Coordinator.	Admission, Ongoing, culminating experience, Follow up with Alumni	In progress	

Institutional	Assessment Plan Institutional				
Graduate	Program Learning Outcome (PLO)	Lines o	f Evidence	Action Plan	
Learning Goal	(PLO)	Direct	Indirect	Evaluation Parameters	
Critical Thinking / Analysis	PLO 4: Students will demonstrate an ability to describe, integrate and analyze major controversies in the field of Political Science.	Assignments in courses. Culminating experience	Alumni Survey	On-going, culminating experience, Follow up with Alumni	In progress
Information Literacy	PLO 5: Students will be able to obtain and analyze relevant information relating to Political Science and politics	Assignments in courses. Culminating experience	Alumni Survey	On-going, culminating experience, Follow up with Alumni	In progress
Professionalism	PLO 6: Students will demonstrate an understanding of the ethics of research in Political Science	Assignments in courses. Culminating experience	Communication between instructors and Grad. Coordinator.	On-going	In progress
Intercultural / Global Perspectives	PLO 7: Students will demonstrate and understanding of global political issues.	Assignments in courses.		On-going	In progress
Research*					

^{*}Required for Doctoral Programs

Attachment II: Rubric for Government Program Learning Goals

Goal and Definition	Does not meet expectations (1)	Mostly Meets Expectations (2)	Meets Expectations (3)	Exceeds Expectations (4)
PLO 1: Disciplinary Knowledge.	Student does not show an understanding of a historical debate in Political Science.	Student shows some understanding of debate, but some issues are left out.	Student adequately demonstrates understanding of subfield,	Student demonstrates deep understanding of subfield and places it in larger debates within political science.
PLO 3: Communication	Student's answer is poorly written and hard to follow the argument. Concepts are not clearly explained or answer does not address the question.	Student's answer is mostly clear. Some problems of organization and clarity. Answer may not address the question.	Student's answer has a clear argument and is well organized. Student explains concepts adequately and addresses the question.	Student has a clear argument and answers the questions clearly.
PLO 4: Critical Thinking	Student missing major argument or theories. Little or no analysis provided of controversies.	Student lists relevant literature, but there is not enough integration or analysis different points of view.	Student provides adequate review of literature and also discusses different assumptions and evidence of competing approaches.	Student provides a thorough review of the literature and an extensive analysis of competing approaches.